

MARMION PRIMARY SCHOOL BOARD



Minutes

<p style="text-align: center;">Agenda for meeting dated: Thursday 3 March 2016</p> <p style="text-align: center;">Attendees-Ian Herbert (Principal), Glenn Buck (Deputy Principal), Amanda Martin, Pamela Anderson, Tamsin Durey, Claudia Muller, David Whiteman, Adam Smith, Ryan Gurner & Julie Covich (Registrar-Minute Taker)</p>				
TIME			Board To:	Who:
7.00pm		Meeting No. 1: 2016 Meeting Location: Board Room (Principal's office)		
	1.0	Welcome and Apologies Ian welcomed all in attendance.		
	1.1	Opening and welcome All attendees introduced themselves.		
	1.2	Apologies: No apologies Pamela welcomed everyone and noted that Pat will not return as a community representative.		
	1.3	Confirmation of Agenda. Pamela asked all members to read the agenda.		
	2.0	Disclosure of interests- The Board noted that there were no real, perceived or potential conflicts of interest		

		experienced by any member.		
	2.1			
	3.0	Minutes of Previous Meeting Accepted by Pamela and seconded by Glenn.		
	3.1	Refer to attachment: Minutes of meeting Thursday 12 November 2015		
	3.2			
	4.0	Priority Item A		
	4.1	Election of Board Chair Pamela asked if anyone would like to become Chairperson. All agreed that Pamela should continue in the role.		
	4.2	Business Plan / Review 2017 Ian discussed the Business Plan. This Plan supports the direction of the school as it moves forward. There is a focus on technology, teacher leadership and student and staff wellbeing. The School Review is to be done in 2017. Background information, links to the review completed in 2014. The outcome set the vision for the current Business Plan school. Ian discussed our targets and their links to 'like schools'. Ian also mentioned the difficulty in measuring the non-academic targets. Adam noted how thorough the Review and Business Plan were.		
	5.0	Report.		
	5.1	School Comparative Budget 2016 Julie discusses the Comparative Report for Contingencies & the Reserves. Pamela accepted the Comparative Report Budget		

		<p>Ryan Gurner seconded.</p> <p>All members endorsed the Budget for 2016.</p>		
	5.2	<p>One line Budget 2016</p> <p>Julie explained the One Line Budget including the carry over figure, locally raised funds and schools resourcing funding.</p> <p>Ian stated that our figures from Schools Resourcing (DoE) are not finalised yet.</p>		
	6.0	Other Business		
	6.1	<p>Annual Report</p> <p>Ian went through the Annual Report in detail and then discussed the Operational Plan as well as where we go from here.</p> <p>Ian discussed</p> <ul style="list-style-type: none"> • targets for top 20% students • Like schools • Government • Students achievements • Visual Arts • Financial Figures as at 31 Dec 2015 <p>Pamela accepted the Annual Report.</p> <p>Seconded by Glenn.</p>		
	6.2	<p>Operational Plan</p> <p>Ian indicated that the staff put this document together –</p> <p>It included:</p> <ul style="list-style-type: none"> • DOE Focus 2016 • Reporting Schedule • Timetable • Key Priority Areas(English, Maths, Science, Geography is coming in) • Mental Health & Well Being 		

		<ul style="list-style-type: none"> • Sustainability and recycling • ICT-Ian suggested that he would talk about this in more detail at 6.4 • Buddy classrooms • Responsibilities of Teachers • General Information 		
	6.3	<p>NAPLAN Testing</p> <p>NAPLAN will eventually be going on-line; paper testing takes 3 set days, online can be done over more days.</p> <p>School computer leasing costs are around \$35,000 per annum.</p> <p>IT needs to be considered for the testing. Amanda discussed the NAPLAN marking. Ian stated that we use results to check and see if our programs are effective or not. Ian discussed PEAC and how tests are marked.</p>		
	6.4	<p>ICT: there is planning for the introduction and use of IPADs for K – YR. 2</p> <p>Amanda explained that last year we visited other schools to look at their ICT programs.</p> <p>Since then the school IT Committee has-</p> <ul style="list-style-type: none"> • Designed an anonymous staff survey • Formulated ICT plan for staff • Trialled 35 laptops • Leased more laptops at the end of 2015 • The outcome of the survey is that staff want more Professional Development • Contacted TFX and there is now regular and ongoing support from TFX ICT Technician • Supplied easier access to a class set of laptops • Freed up More access to the Computer 		Staff committee to

		<p>Laboratory for classes in C Block.</p> <ul style="list-style-type: none"> Planned for the use of IPADs up to Yr3 Provided laptops from YR 4 to YR 6 Indicated that the goals are for ICT to be easily accessible as well as PD for Teachers (skills, coding etc.) <p>Ian proposed that Early Childhood classes and 'C' Block classes will be supplied with 6 IPADS each.</p> <p>Ian thanked Amanda for all her hard work on the ICT Program. All members also gave thanks.</p>		<p>commence process re costing and purchase. P&C to be approached to support.</p> <p>Glenn will continue to update the 5 Year Plan.</p>
	6.5	<p>Perimeter Security Fencing</p> <p>Ian went to the DoE to alter the planning. They indicated it was an <u>all or none</u> situation although the oval perimeter fencing would still go ahead. It will now be put out to the 'Public for Consultation'. Written feedback will be requested from the public.</p>		<p>IH to commence Public Consultation Process</p>
	6.6	<p>Meeting Dates 2016</p> <p>Term 2-26/05/16</p> <p>Term 3-18/08/16</p> <p>Term 4-10/11/16</p>		
	7.0	<p>Roundtable Evaluation</p> <p>Thank you for all coming on board.</p>		
	7.1	<p>Pamela asked if there was any other business</p>		
	8.0	<p>Meeting close / Next Meeting</p>		
	8.1	<p>Meeting closed at 8.50pm. Next meeting set for 26/05/16.</p>		

Signed (Chair)

Date: