

MARMION PRIMARY SCHOOL BOARD



Minutes

Minutes for meeting dated: Thursday 8 September 2016

Attendees: Ian Herbert (Principal), Glenn Buck (Deputy Principal), Pamela Anderson (Chair), Claudia Muller, David Whiteman, Tamsin Durey, Adam Smith, Ryan Gurner, Amanda Martin and Kerrie Ward (Manager Corporate Services)

TIME	MEMBER		Board To:
7.00pm		Meeting No. 3: 2016 Meeting Location: Board Room (Library)	
1.0		Welcome and Apologies	
1.1	PA	Opening and welcome	
1.2	PA	Apologies: Nil	
1.3	PA	Confirmation of Agenda.	
2.0		Disclosure of interests	
2.1	PA	Nil	
3.0		Minutes of Previous Meeting	
3.1	PA	Refer to attachment: Minutes of meeting Thursday 23 June 2016 Pamela Anderson accepted previous minutes as true and correct, Tamsin Durey seconded this.	
4.0		Priority Item A	
4.1	IH	Teacher Award Presented proposal to Committee for review and discussion. Outcome: Maximum of 3 awards presented per year at \$1500 per award for the use of PD. Nominated by Board/Staff and Parents. IH to advise community early Term 4. Music Award (Anna Pollard) IH to confirm with Anna Pollard the structure and amount of the annual award she wishes to present.	
4.2	IH	2017 Booklist / Contributions and Charges Handouts were given to the Board to review and comment on.	

		<p>Cost increases were due to items going up in costs not new items being added. Some year levels the request has gone up and some have reduced.</p> <p>Board endorsed 2017 Booklist and 2017 Schedule of Contributions and Charges.</p>	
4.3	IH	<p>Parent School Opinion Survey Results</p> <p>The school survey results were presented. The results were again very positive and generally improved from the last survey in 2014. 92 responded compared to 62 in 2014.</p>	
4.4	IH	<p>Board Profile: presenting merit certificates</p> <p>Lifting the Board profile was discussed, one way to do this was to have a member present merit certificates at assemblies.</p> <p>CM agreed to present the certificates at the next assembly.</p>	
5.0		Reports	
5.1	KW	<p>School Comparative Budget 2016</p> <p>The Comparative Budget was presented to the Board for review. Income, expenditure and unallocated was reviewed, all on track. Reserve Accounts were briefly discussed.</p> <p>Voluntary Contribution Collection Rate is sitting at 93%</p> <p>KW to present School Reserve Plans at the next Board meeting for endorsement.</p>	
5.2	KW	<p>Schools Resourcing Report</p> <p>Operational One Line Budget Statement was presented to the Board. Discussed the overall variance and how and why this figure will continue to change. KW also noted for the Board that as directed by the Department the school is on track to spend 96% of the 2016 Budget.</p>	
6.0		Other Business	
6.1	IH	<p>ICT: Update</p> <p>Use of iPads / laptops vs desktops in the computer lab as the lease for the desktops is coming to an end and it is the intention to replace them with laptops and to change the furniture configuration within the computer lab.</p> <p>The Department has co-funded our wireless infill program, a survey has been completed and purchases have been sent to the Department to fill.</p> <p>Teachers have requested that the school purchases a bank of iPads</p>	

		for the upper part of the school. This is currently being investigated.
6.2	IH	<p>Security Fencing Update</p> <p>Department came to review site for best entry points for the low fence to prevent vehicles entering the school grounds. They will now draw up a plan and work will hopefully commence in the Christmas holidays.</p>
6.3	IH	<p>Succession Planning for the Board</p> <p>The Board identified those members that are due to complete their terms. PA, AS and CM indicated that they have completed their term. New Board members will be sought to fill the vacancies during Term 4. Should no nominations be received these members can continue in their role.</p>
6.4	IH	<p>Pupil Free Days 2017</p> <ul style="list-style-type: none"> • Match other school in this network • 6 Days allocated (DOE) <p>Board endorsed the 2017 Pupil Free Days.</p>
6.5	IH	<p>Student Numbers 2017</p> <p>Projected student numbers for 2017 are similar to this year's enrolment numbers we are anticipating 388.</p>
6.6	IH	<p>New Timetable</p> <ul style="list-style-type: none"> • New start time (8.50am) • Change to lunch time(12.40 -1.20pm) • 50 minute periods will be used commencing 2017
7.0		Roundtable Evaluation
7.1		
8.0		Meeting close / Next Meeting

Pamela Anderson
CHAIR

Dated: