

MARMION PRIMARY SCHOOL BOARD



Minutes

Minutes for meeting dated: Thursday 23 June 2016

Attendees: Ian Herbert (Principal), Glenn Buck (Deputy Principal), Pamela Anderson (Chair), Claudia Muller, David Whiteman, Tamsin Durey, Adam Smith.

Julie Covich (Manager Corporate Services-Minute Taker)

TIME			Board To:	Who:
7.10pm		Meeting No. 2: 2016 Meeting Location: Board Room (Principal's office)		
	1.0	Welcome and Apologies		
	1.1	Opening and welcome Ian welcomes all for their attendance.		
	1.2	Apologies: Ryan Gurner & Amanda Martin		
	1.3	Confirmation of Agenda. Pamela Anderson asks all members to read the Agenda.		
	2.0	Disclosure of interests		
	2.1	The Board noted that there were no real perceived or potential conflicts of interest experienced by any member.		
	3.0	Minutes of Previous Meeting		

	3.1	<p>Refer to attachment: Minutes of meeting Thursday 3 March 2016.</p> <p>Pamela Anderson accepted the previous minutes of meeting & Glenn Buck seconded them.</p>		
	3.2			
	4.0	Priority Item A		
	4.1	<p><u>Business Plan / Review 2017</u></p> <p>Ian explained the process of a review and noted some changes. The next School Review in 2017.</p> <p>Ian discussed the Business Plan and stated that we are being continually reviewed for General Consensus, strategies & milestones.</p> <p>Ian would like the parents to have more of an understanding of the purpose of the review.</p> <p>Ian has the Parent School Opinion Survey ready to go out and will send it out within the next week. A Staff & Student survey will also go out next Term.</p> <p>Ian went through the Business Plan and all areas were discussed e.g. FTE, Level 3 Teachers, Building Facilities, Learning Areas, Professional Development within Classrooms, Self Reflection for Teachers, Early Intervention, Additional Education Assistant time, Student Accountability, Student Successes & Key Targets.</p>		
	4.2	<p><u>Review DPA (Delivery and Performance Agreement)</u></p> <p>Ian informed the School Board that other schools which have been reviewed were asked about their DPA. Ian explained the document and encouraged all members to take a copy with them to read.</p>		

	4.3	<p><u>Role of the Board (communication with the broader school community)</u></p> <p>To have more of a profile within the School & Wider Community.</p> <p>P Anderson notes that she attends the P&C meetings and Kindy meetings to show a representation of the Board.</p> <p>Ian suggests that as a Board we need to do something to raise our profile, e.g. promoting extras such as offering a teacher scholarship for Professional Learning (Board Award). Ian will prepare a proposal and bring it back to the next Board meeting.</p> <p>PA puts forward that H can action the proposal.</p> <p>Short profiles Newsletter, More communication in NL key points.</p> <p>All endorse.</p>		
	5.0	Reports		
	5.1	<p>School Comparative Budget 2016</p> <p>Julie discussed the Comparative Budget all areas C & D Accounts and N Reserves, also the Balance of General Fund. Julie pointed out that expenditure is where it should be for this time of the year. The July gateway has just come in and the End of Financial Year is underway. Julie talked at length about each of the areas, eg cash component, FTE and Contingencies.</p> <p>Julie also went through the one Line Cash Gateways for 2016.</p> <p>Two major purchases recently are the 54 Ipads at a cost of \$48,000 & Infrastructure costs of \$12,000 for Rails to the undercover area stage and outside Rm 9.</p> <p>All Income & Expenditure is on target for 2016.</p>		

	5.2	Schools Resourcing Report		
	6.0	Other Business		
	6.1	Parent, staff and student satisfaction surveys have been prepared and will be distributed in the near future. Results of these surveys to be presented to the Board and included in the Annual Report.		
	6.2	<p><u>ICT- I Pads status report.</u></p> <p>34 Ipad's have been placed in C Block, 20 in Early childhood and are now operational throughout the school. A sum of \$48,000 has been expended on the new Ipad's. An additional \$1000 has been spent on apps, staff and students are very pleased.</p> <p>A new or remodelled Ipad lab may be required in the future and Ian will put this forward to the staff and IT Committee and will be discussing this item at length with them.</p> <p>The IT Plan is being developed further for ongoing IT throughout the school.</p>		
	6.3	<p>Perimeter Security Fencing</p> <p>Discussion centred on the feedback given as a result of the Public Consultation Process. DoE's advice was for the Board to consider its decision carefully given the overwhelming negative response received.</p> <p>Members of the Board expressed their personal opinion on what the best course of action would be. The opinions included:</p> <ul style="list-style-type: none"> • Going ahead with the security fence as planned and including the low fence to prevent vehicle access to the oval areas. • Having no security fence around the buildings. • Just having the low fence to prevent vehicle access to the oval areas. <p>P&C rep David Whiteman feels the majority of</p>		

		<p>members at the last P&C meeting were not in favour of the high security fencing.</p> <p>The points for and against the fence were again stated both from a school perspective and a school community perspective.</p> <p>IH asked the Board to put your personal feelings aside and consider students and school in the light of the Public Consultation feedback against the fencing.</p> <p>PA said her personal view was for the whole fence should go ahead, however as the community is unhappy, perhaps we could go ahead with the low fence for now.</p> <p>Ian will present an application to the DoE for the low fence, stating that the Board can see the reason for a full fence but as a result of the public consultation they have agreed to the low fencing being completed.</p> <p>The Board endorse this proposal.</p>		
	7.0	Roundtable Evaluation		
	7.1	<p>Ian notes Attendance is at 95.3%</p> <p>Slightly down from last year 96%</p> <p>(Unauthorised 20% of the non-attendance is not notified to the school).</p> <p>Ian outlines the Dress code of students has been updated and will be distributed via the News Letter.</p> <p>Glenn asks if he should stay on as a member for the Board as he absent for part of the year. And could come along when possible. Or, should he resign? The Board agree for him to stay on at this stage.</p>		

	8.0	Meeting close / Next Meeting Term 3-2016 8.50pm		
	8.1			

Signed (Chair)

Date: