



Kindergarten Program Information Booklet 2017





OUR SCHOOL ETHOS

OUR PURPOSE

What we wish to achieve together.

The purpose of Marmion Primary School is to provide opportunities for its students to develop the skills, knowledge and confidence they need to achieve their individual academic, social, emotional and physical potential in order to play an active role in the community.

OUR VISION

A picture of the future we wish to create.

The Marmion Primary School Community will be highly respected for its strong partnerships resulting in a nurturing, inclusive and safe learning environment where students are encouraged to achieve their potential and successes are celebrated.

OUR VALUES

What students, staff and parents will be seen demonstrating.

Respect
Consideration
Tolerance
Responsibility
Honesty

“Strive To Learn”

Welcome and we look forward to an enjoyable and enriching year working with you and your child in a happy, caring and stimulating learning environment.

High quality early childhood education leads to lasting academic and social benefits in children. By working cooperatively, parents and teachers can ensure a successful start to your child’s learning.

Whilst this booklet, together with information on the school website www.marmionprimary.com contains much information about your child’s school program, a parent information evening is also held early in term 1.

School staff are most happy to answer any of your concerns throughout the year and we welcome your enquiries and feedback.

WHEN DOES MY CHILD ATTEND?



Term Dates

- Term 1:** Wednesday 1 February - Friday 7 April
- Term 2:** Wednesday 26 April - Friday 30 June
- Term 3:** Monday 17 July - Friday 22 September
- Term 4:** Monday 9 October - Thursday 14 December

School Hours: 8:50am - 3:00pm

SESSION TIMES

The following two groups and attendance days have been established for 2017.

BLUE: Monday, Thursday alternate Wednesdays

YELLOW: Tuesday, Friday and alternate Wednesdays

TERM ONE 2017

For transitional purposes, the Kindergarten programme is phased in over the first two weeks of school with **half day** attendances only, commencing on:

Thursday 2nd February for Blue group and Friday 3rd February for Yellow group

For the first 2 sessions each group will be split in half, ie: Blue, 1 or 2, Yellow, 1 or 2).

	MON	TUES	WED	THURS	FRI
Wk1 8.50 – 11.35			FEB 1	2 Blue 1	3 Yellow 1
				Blue 2	Yellow 2
Wk2 8.50 – 11.35	6 Blue 2	7 Yellow 2	All Y 8 All B	9 All Blue	10 All Yellow
	Blue 1	Yellow 1			
Wk3 8.50 – 3.00	13	14	15	16	17
Wk4	20	21	22	23	24
	27	28	MARCH 1	2	3
6	6 Public Holiday	7	8	9	10
7	13	14	15	16	17
8	20	21	22	23	24
9	27	28	29	30	31
10	APRIL 3	4	5	6	7

From **Monday 13 February (week 3), both groups will attend full days as indicated.**

WHAT ARE THE AIMS OF THE EARLY CHILDHOOD PROGRAM?

The program aims to provide a comfortable, flexible and secure environment where children can learn and play together in a relaxed atmosphere.

The well balanced program is based on the Kindergarten Curriculum Guidelines and the Early Years Learning Framework (EYLF). The program promotes the personal, social-emotional, educational and physical aspects of your child's development.

Opportunities are provided for them to develop necessary processes, skills and knowledge to achieve success in their learning with a focus on literacy and numeracy.

REPORTING TO PARENTS

Term 1: Parent Interviews
Term 2: Parent Interviews
Term 3: Learning Journey
Term 4: Written report



HOW IS THE EARLY CHILDHOOD STAFFED AND SUPERVISED?

Each Kindergarten class has a qualified teacher and education assistant with them at all times.

PARENT ROSTER

You too have a role to play at the school. Parent helpers ensure more individual attention for the children, and it also provides an opportunity for you to participate in your child's education in this new environment. A roster will be displayed and you are encouraged to write your name on the days you wish to come in.

We prefer siblings not to attend as this tends to disrupt the session. All help is greatly appreciated.

HOW DO I KNOW WHAT IS HAPPENING AT SCHOOL?

Communication between the classroom and home is very important. A parent information night is held early in Term 1. Your understanding and knowledge of school events, classroom programs and activities will be enhanced through:

- reading of school newsletters emailed to parents every second Friday;
- reading of notes issued from time to time by the class teacher;
- reading the Message Board at the entrance to the class;
- completing the Communication book where necessary;
- attendance at planned class events; and
- attendance at P&C meetings as advertised on the newsletter



If at any time you have any concerns about your child or the program, please do not hesitate to contact the class teacher.



WHAT DO WE DO ON ARRIVAL EACH MORNING ?

Time before school is used by staff in setting up for the day. Students should not arrive before 8:45am and it is necessary for an adult to remain with the child until staff open the class.



Please ensure your child arrives at school on time. Punctuality is essential for your child to establish a regular routine and to avoid feeling unsettled or embarrassed. Late arrivals after the commencement of school at 8:50am are disruptive for other students and staff.

For legal reasons, children are not allowed on playground equipment before school.

WHAT HAPPENS AT THE END OF THE DAY?

Parents are asked to wait outside until classes finish at 3pm, when children must be collected from school staff by an adult. We ask that you are punctual to avoid unnecessary stress for your child and to assist staff in vacating the centre, as after school, staff often have meetings and parent interviews scheduled.

If you are unavoidably delayed please call us on **9246 3422**. Written notification must be given if there are any alterations to arrival or departure arrangements (ie: different guardian, appointments, daycare arrangements etc.)

ATTENDANCE

At our school we are both highly sympathetic to, and very understanding of legitimate illness among our students.

The research below indicates that good attendance habits established in the early years of schooling translate to successful learning, beginning with Kindy.

“Student Attendance and Educational Outcomes; Every Day Counts” was prepared for the Department of Education by the *Telethon Institute for Child Health Research, UWA* in May 2013. The report was based on the attendance patterns of 415,00 Government school students in WA, it tables some interesting points, the key findings are outlined below.

1. Disparities in attendance rates are evident from early schooling

The data indicates that attendance rates further diminish in secondary school. It is critical that good attendance patterns are established in the early years, particularly Kindy. If good attendance is not established early, then the data says that a child’s high school attendance will be further reduced. A good start is imperative to future success.

2. In all analyses, average academic achievement on NAPLAN tests declined as absence rates increased

This was evident across all sub groups ie nationality, gender, transience, socio-economic status etc. Every day of attendance contributes positively towards a child’s learning. Absence from school was related to poor academic achievement, not only in the current year but also in future years. Gaps in student learning from one poor year of attendance have a flow on effect in future years.

3. Educators cannot improve attendance alone

The community needs to be included in recognising the importance of education. Achieving this can be done by students only being absent for valid illnesses. *Absences for birthdays, holidays in term time, appointments that could be done out of hours, for a day of rest after a busy weekend etc,* are not legitimate reasons for non-attendance at school.

Please support your child by advising the school of non-attendance and by ensuring that your child attends regularly. If there are any issues that impact upon your child’s attendance please contact the school so that we are able to support you.

WHEN SHOULD I KEEP MY CHILD AT HOME?

The school has limited facilities to care for sick children. Sick children are not to be sent to school and it would be greatly appreciated if they are kept at home until fully recovered. Early return to school usually results in the quick spread of infection to other children and staff. Parents of sick or injured students at school are generally requested to come and collect them as soon as possible.

It is important that families notify the school if their children are going to be absent from school due to sickness or appointments. You can do this by:

- Phoning the school **9246 3422**
- Sending an email to the school **Marmion.ps@education.wa.edu.au**

Parents are required to inform the Principal prior to taking children out of school for a holiday. Under the Department of Education's Attendance Policy, students who are absent from school on a holiday without prior contact being made with the Principal will have their absence classified as an unauthorised absence. If you are planning a family vacation please send an email to **ian.herbert@education.wa.edu.au**

INFECTIOUS DISEASES



When children have an infectious disease they cannot attend school. The exclusion periods for the most common infectious diseases are as follows:

Chicken Pox: Airborne or droplet, contact with an infected person or with articles freshly soiled by mucus or sores from an infected person. Scabs do not spread the infection. Incubation Period from 13 - 17 days. Exclude for at least 5 days after eruption first appears.

Gastro/Vomiting: Please keep your child at home until they are completely recovered.

Head Lice: Contact with infested person. Incubation period 7 - 10 days. Please check your child's hair regularly to minimise risk of spreading Head Lice.

Measles: Spray or droplet infection or indirectly through articles freshly soiled by discharges from nose or throat of infected person. Incubation period 7 - 18 days (usually 10 days). Exclude at least 4 days after onset of rash.

Mumps: Spray or droplet infection or indirectly through articles freshly soiled by discharges from nose or throat of infected person. Incubation period 12 - 25 days. Exclude at least 9 days after onset of symptoms

Rubella: Spray or droplet infection or through articles freshly soiled by discharge from nose or throat of infected person. Incubation period 14 - 23 days. Exclude at least 4 days after onset of rash.

Ring Worm: Contact with infected persons, articles or animals, especially cats. Incubation period 4 - 14 days. Exclude until day after treatment has commenced.

School Sores (Impetigo): Contact with infected person. Incubation period 7 - 18 days. Exclude for 24 hours after antibiotic treatment commenced. Lesions on exposed skin surfaces should be covered with a waterproof dressing.

Slapped Cheek (Parvovirus): Airborne or droplet, contact with contaminated nose or throat secretions, mother to baby. Incubation period 1 - 2 weeks. Pregnant women who may have been exposed should consult their doctor.

Whooping Cough (Pertussis): Airborne or droplet, direct contact with contaminated nose or throat secretions. Incubation period 7 - 10 days. Exclude for 14 days from the onset of cough or for 5 days after starting antibiotic treatment.

For more information on these and other Infectious Diseases please visit www.healthinsite.gov.au

WHEN DOES THE SCHOOL SHOP OPEN?

The shop is located on the main school veranda and staffed by parent volunteers. Times for 2017 are:

Monday 30 January	1:00pm - 3:00pm
Tuesday 31 January	10.00am - 12noon

During Term: Every **Thursday 8.30am - 9.20am.**



WHAT EATING ARRANGEMENTS APPLY AT SCHOOL?

The school is required to follow the Healthy Food and Drink policy, developed as part of the Australian Better Health Initiative. The policy is based on the premise that through its programs and canteen, the school promotes healthy food and drink choices and practices.

MORNING TEA

Parents are to provide a piece of fruit, or some other nutritional food (carrot, celery, sultanas, cheese) per day. Please no roll ups, muesli bars, chips or other highly processed foods. Platters for sharing are prepared by staff and rostered parents for students' consumption in a shared situation, as part of the learning program.



LUNCH

Students are to bring their own lunches to school and parents are encouraged to ensure that they are nutritional items in line with the above Department Policy.

All uneaten food is returned home so that you are able to know what your child has eaten.

Drink bottles, lunch boxes and fruit containers are to be clearly labelled with your child's name.

Students are supervised as they eat and lunches are not shared.

Lunch orders from the school canteen are only available for students in Pre Primary to Year 6.

BIRTHDAY CELEBRATIONS

Birthdays are acknowledged and celebrated in various ways at school, and we endeavour to make it a special day for your child.

Children may bring cup cakes to share with their class if they wish. Please check with classroom staff regarding food allergies prior to the event.



TOYS

Please do not allow your child to bring toys to school unless requested by the teacher as part of the learning program. These items can be disruptive and cannot be protected from accidental breakage or loss; events which result in unnecessary stress for children, staff and parents.

WHAT ARE THE CONTRIBUTIONS AND CHARGES EXPECTED OF ME?

The financial support of parents plays a major part in providing extra resources that extend the school's capacity to broaden the learning experience for each child. The quality of your child's teaching and learning program is maximised when each family makes its contribution and assists in supplementing funds gained from other sources, including the State and Commonwealth Governments.


As outlined on the Schedule of Contributions and Charges, the School Board has set the Contributions for 2017 at \$60. This Schedule, available on the website, outlines all costs that may be incurred during the year.

In addition to the above, it is customary for the P&C to seek a contribution to supplement the fund raising program. The P&C has established a Technology Fund to contribute towards the provision of resources and services for the schools IT Program. The current cost is \$50 per one child or \$70 per family. The P&C will send out additional information and payment advise early in Term 1.

MONEY

Payments to school can be done by cash, cheque or direct deposit into the Marmion Primary School Account, **BSB: 306073 A/C: 417 6585**.

When forwarding payments to school, please make sure that the money is secured in a Marmion money envelope (see opposite) that are available through your class teacher or the front office. All payments can be handed to class teachers who will collect and forward to the front office for processing.

MARMION PRIMARY SCHOOL	
	Student.....
	Class..... Date.....
	Payment for..... <small>(Contributions/Excursions etc)</small>
\$	<input type="checkbox"/> Direct Deposit (Date.....) <input type="checkbox"/> Cash <input type="checkbox"/> Cheque <small>(please tick)</small>
<small>Please return to your classroom teacher</small>	

PARKING

Limited parking is available around the school:

- parking bays on Telford Street;
- verge parking on Radbourne Street; and
- a visitor car park in Cliverton Court.

Parents are asked to note:

- signage in Hodge Court prevents parking and stopping, it should only be used for pedestrian access to the school;
- the school service road off Radbourn Street is not to be used for picking up or setting down of students; and
- all school signage on and around the school should be followed in the interests of the safety of all students, staff and parents at the school.

Parents are encouraged to walk their children to school if at all possible.

RECYCLABLES

The following materials are always useful at school:

Cereal & other boxes
Aerosol lids
Cardboard Rolls (no toilet rolls)
Margarine & ice-cream containers
Egg cartons

Material scraps
Ribbons
Wallpaper scraps
Wrapping paper
Pieces or contact

Twine/Wool
Buttons
Corks
Pegs
Christmas/birthday cards



NO CIGARETTE, SOAP OR PET FOOD BOXES - IF IN DOUBT, DON'T THROW OUT, ASK FIRST

WHAT PERSONAL ITEMS DO I NEED TO PROVIDE?

- A **large** school bag. Please ensure the bag is easy to open and close.
- A complete change of clothing kept in the school bag (in case of accidents).
- A library bag (Term 2).
- A school hat to keep at school.

Personal Use Items list can be ordered through Campion (www.campion.com.au) or an order form picked up from the office.

WHAT DO CHILDREN WEAR AT SCHOOL?

All students at Marmion Primary School are required to wear the school uniform, as agreed in the Marmion Primary School Dress Code. Please ensure all hats, jumpers, shoes, bags, are **clearly marked with your child's name**. It is school policy that all children wear a hat for outdoor play.

Dress Code items are available for purchase and order through the P & C school shop.

WHAT FOOTWEAR IS SUITABLE FOR SCHOOL?

To encourage independence we suggest simple shoes that children are able to remove and put on themselves. **Thongs are not permitted.**

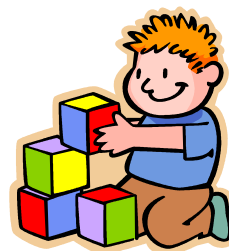
At times during the day, children will remove their shoes for outside play for tactile and safety reasons eg: sand play, climbing etc. During winter, children will be permitted to leave shoes on during outside play.

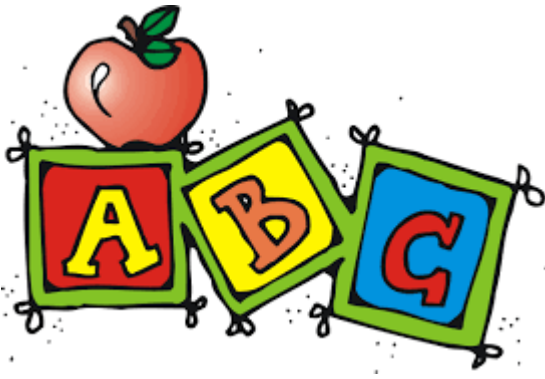


FIRST DAY TIPS

- Introduce your child to a staff member.
- He/she will be given a name tag.
- Say 'goodbye' and leave.
- If your child cries take him/her to a staff member, but leave quickly. Children not used to leaving their parents may initially find parting difficult but prolonging the moment only makes it worse. Children usually only cry for a short time before settling and socialising with others.

If you are worried or anxious ring the school and we will let you know how your child is getting on. If your child does not settle we will contact you.





NOTES

